

## **Computer and Internet Use Policy**

Danville-Center Township Public Library ("the Library") will provide self-service, public access to computers. The computers are provided to make a broad range of information and research resources available to our library patrons. This service is provided to all patrons regardless of age or residency.

Patrons are asked to be aware they are working in a public environment shared by others, and as such have no expectation of complete privacy. If what a patron is viewing or listening to causes discomfort to others, staff may intervene. We strive to balance the needs of all library users.

Internet and computer use is not guaranteed due to such circumstances as unforeseen outages and scheduled maintenance.

## **RULES OF USE**

- 1. Internet and Public Computer Use must be done in accordance with the guidelines and policies of the Library. Examples of unacceptable use include, but are not limited to:
  - a. Harassment, abusive or disruptive behavior;
  - b. Damage to equipment, software;
  - c. Violation of the computer system security;
  - d. Activities that have a negative impact on system performance in any way;
  - e. Viewing and/or producing obscene or pornographic material or material deemed harmful to minors;
  - f. Unauthorized access, including "hacking" and other unlawful activities; and
  - g. Using library computers with specific functions (e.g. online catalog; genealogy; training laptops, etc.) for unintended purposes.
- 2. Users are expected to keep noise to a minimum while using the computers.
- 3. In order to maximize the availability of computers, the Library utilizes time management software. The Library reserves the right to limit or extend time as necessary. Users may be requested to limit their computer time if others are waiting.
- 4. The Library utilizes filtering software in accordance with the Children's Internet Protection Act of 2000. Some content and websites may be blocked to the user, including legitimate sites. Adult patrons, ages 18 years and older, may request to have a filter temporarily disabled. However, all aspects of the Computer and Internet Use Policy still apply.

- 5. It is the user's responsibility to be aware of and observe all copyright laws when using the internet.
- 6. Use of the library's wireless access is subject to the terms of the Computer and Internet Use Policy, regardless of whoever owns the equipment used to access it. The Library does not guarantee the security of this service. Unauthorized third parties may be able to access your computer files or otherwise monitor your connection.
- 7. Failure to observe any part of the Computer and Internet Use Policy will result in disciplinary action including suspension or revocation of the user's right to use the public access computers and the Library. Individuals using the Library's computers for illegal purposes will be subject to prosecution.